

Job Title: Furniture Warehouse Lead

Reports To: ReStore Manager

Employment Type: Full-Time

Position Summary:

The Furniture Warehouse Lead plays a vital role in the success of the Habitat for Humanity ReStore by overseeing the organization and operations of the furniture warehouse. This position is responsible for managing the intake, evaluation, storage, and flow of donated furniture and other large items, ensuring an efficient, safe, and mission-driven work environment. The Lead will also support customer service, volunteer engagement, and represent the values and mission of Habitat for Humanity to donors and shoppers alike.

Key Responsibilities:

- Strategically manage and organize the furniture warehouse for optimal efficiency.
 - Set up and maintain an effective layout in the processing and receiving areas.
 - Assist donors and vendors with unloading products in a safe and methodical manner.
 - Coordinate the movement of items from receiving to the sales floor.
 - Maintain clean, safe, and organized merchandise placement throughout the store.
 - Support customers with purchases and assist with loading merchandise.
 - Educate customers and volunteers about Habitat for Humanity's mission and the purpose of the ReStore.
 - Collaborate with staff to ensure daily warehouse operations run smoothly and effectively.
 - Engage and direct volunteers, fostering a positive and inclusive environment.
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Qualifications and Skills:

- Strong belief in Habitat for Humanity's mission and core values.
- Excellent communication and interpersonal skills.
- Positive attitude and commitment to outstanding customer service.
- Ability to work both independently and collaboratively in a fast-paced environment.
- Strong organizational and time-management abilities.
- Comfortable managing multiple priorities while maintaining attention to detail.
- Capable of lifting heavy items and performing physical warehouse duties.
- Experience with volunteer coordination is a plus.
- Ability to lead with grace, patience, and a sense of humor under pressure.