Habitat for Humanity® of Frederick County Maryland

We build strength, stability, self-reliance *and* shelter.

Dear Prospective Applicant,

Welcome! Thank you for your interest in the Habitat for Humanity Home Repair Program (HHRP). Our goal is to help homeowners in Frederick County stay safe, healthy and independent in their homes. Our Repair program focuses on essential repairs such as safety hazards, accessibility improvements, and critical systems such as heating, plumbing and roofing. Our program does not assist with cosmetic upgrades or routine maintenance like painting and lawn care.

To qualify for our program, you must:

- Own and live in your home as your primary residence, in Frederick County MD
- Have repair needs that affect your safety, health, or accessibility
- Have a total household income of less than 80% of the AMI
- Be willing to provide proof of income, homeownership, and homeowners insurance

If you are interested in Habitat for Humanity of Frederick County's Home Repair Program, please apply by filling out this document by hand or on our website at frederickhabitat.org. When you have finished completing the the application please feel free to send the application and the required documents by mail to PO Box 338 Frederick, MD 21705-0338 or via email to coralynn.wells@frederickhabitat.org.

Once we have received your completed application, including all necessary documents, we will contact you to let you know if you qualify for our Home Repair Program. Following acceptance to the program, a home visit will be scheduled to review the requested repairs and determine the extent of which Habitat for Humanity of Frederick County is able to assist.

If you have any questions, please contact the Family Services Team at the Habitat office at 301-698-2449, option 4 or by email at coralynn.wells@frederickhabitat.org.

Thank you!

Habitat for Humanity of Frederick County, MD

*FY2027 Frederick County (Washington-Arlington-Alexandria, DC-VA-MD HUD Metro FMR Area)			
HH Size	**30%**	**50%**	**80%**
1	$34,900	$58,150	$74,800
2	$39,900	$66,450	$85,450
3	$44,900	$74,750	$96,150
4	$49,850	$83,050	$106,800
5	$53,850	$89,700	$115,350
6	$57,850	$103,000	$123,900

Habitat for Humanity®
of Frederick County, Maryland

Mail or Email completed application to: Habitat Home Repair Program
Habitat for Humanity of Frederick County PO Box 338 Frederick, MD 21705-0338
Tel: (301) 698-2449

For Office Use Only Date
Rec'd
Rec'd by

Please Print Legibly

SECTION 1 - Homeowner Information

Name of Homeowner:		Birth date:
Home Address:	City:	Zip:
Email:	Home:	Cell:
Preferred Contact Method:		Are you a Veteran? ☐ Yes ☐ No

List the names, ages and relationship **to homeowner** of **all** people living in the home:

Name/Relationship: Age:

Name/Relationship: Age:

Name/Relationship: Age:

Name/Relationship: Age:

SECTION 2 - Unique Needs

Does anyone in the home have a disability? ☐ Yes ☐ No

If yes, check all that apply:

- ☐ Uses a Cane or Walker
- ☐ Uses a Wheelchair
- ☐ Memory or Cognitive Issues
- ☐ Vision/Hearing Impairment
- ☐ Other:_____

SECTION 3 - Sharing Your Personal Information

Sometimes other local programs may also be able to assist you. Do we have permission to share your application with them?

☐ Yes ☐ No

SECTION 4 - Household Income, Debts and Mortgage Information

What is the **total, combined** income **before taxes** for **ALL** persons living in the home? $_____ per year

You **must** attach verification of Household Income for **ALL adults (18 years old and older) in the house** unless proven full time student (**up to 26 years old**). **See Section 6** for Checklist that **MUST** be provided with this application to be complete.

Are you still making loan payments on your house? ☐ Yes ☐ No Monthly payment: $_____

SECTION 5 – House Information

Which most resembles the size of your house?

☐ 1 Story ☐ 1.5 Story ☐ 2 Story

☐ 2 Story Split

Exterior of house:

☐ Brick ☐ Aluminum ☐ Wood ☐ Vinyl

☐ Other

Which most resembles the type of your house?

☐ Single Family ☐ Duplex ☐ Townhouse

☐ Other

_____ Year Built

_____ Year Purchased

SECTION 6 - Checklist

☐ Did you complete **ALL** sections of this application?

☐ Did you attach a copy of **at least four of your most recent** pay-stubs/proof of income for **ALL** persons over 18 in the household?

☐ Did you attach a copy of **last month's** bank/credit union statement? (Checking, Savings, etc.)

☐ Did you attach a copy of **last month's** mortgage statement (if applicable)?

☐ Did you attach a copy of your **current** homeowner's insurance?

SECTION 7 - Application History

Have you applied to HHRP or *ABWK in the past? ☐ Yes ☐ No If yes, what year? _____

*A Brush With Kindness Program

Has HHRP or ABWK done work at your home in the past? ☐ Yes ☐ No If yes, what year? _____

Have you had work done at your home by another program in the past?

☐ Yes (what year and program?) ☐ No

_____

_____

SECTION 8 – Sharing Your Story

Where did you learn about Habitat Home Repair Program? ☐ Social Media ☐ Radio ☐ Newspaper

☐ ReStore ☐ Friend ☐ Other: _____

If HHRP selects your house to be repaired:

☐ I give permission to be photographed on the day(s) of repair

☐ I give permission to have my name and photograph printed/shared on social meida

☐ I am willing to be interviewed by the media or staff about what my experience with HHRP

SECTION 9 – Needed Repairs

Briefly describe the type of work you need done on your home. Attach a separate piece of paper if there is not enough space to list all repairs. Remember that the items listed below will be considered for repair, but the final decision on what work can be done with our time and financial resources will be made at the discretion of Habitat Home Repair Committee. The work done by HHRP will focus on safety, structure and stability. Our volunteers are NOT professionals and may not be able to complete all repairs.

Area of Repair	Description
Accessibility Modifications: ex: wheelchair ramp, grab bars, stair lift	
Carpentry Repairs: Describe problems with the floors,steps, walls, etc.	
Roofing Repairs: Identify any roof leaks and damage caused by the leak, chimney repairs.	
Doors and Windows: Describe repairs needed, including locks, glass, frames, weather stripping, etc.	
Exterior Needs: Identify any repairs needed on porches, decks, gutters	
Other: Identify other repairs needed not listed above.	

SECTION 10 – Personal Statement (use back of sheet if need more room)

SECTION 11 – Homeowner's Agreement

I certify that the information on this application is accurate and that I own the property and primary resident at the address given on this application. I have **no** intention to move or offer my home for sale or rent for **at least 3 years or you will need to pay back 100% of the total cost (including labor)**. We may put a lien on your house if needed.

I confirm that any physically able person residing in my home or visiting for the project that day will work alongside the HHRP (Habitat Home Repair Program) volunteers. I confirm that, except for the condition listed above, my home is a safe place for volunteers.

To the extent permitted by law and without affecting the coverage provided by the required homeowner insurance, I waive any rights it may have to recover against Habitat for Humanity of Frederick County, MD and its programs for (1) damages for injury or death to persons or (2) damages to property for claims arising from such damages. This waiver is intended to waive fully, for the benefit of Habitat for Humanity of Frederick County, MD, any rights and/or claims, which might rise to a right of subrogation.

I understand that the people who may work on my house are unpaid volunteers: that few, if any of them, are skilled in the building trades; and that HHRP MAKES NO WARRANTIES, EXPRESS OR IMPLIED, REGARDING ANY MATERIALS USED OR WORK DONE BY ANYONE AT MY HOUSE. I hereby release HHRP, Habitat for Humanity of Frederick County and all associated with it from any and all liability whatsoever.

Signature of Homeowner _____ Date _____

Complete the following if you are <u>not</u> the homeowner, but are assisting the homeowner in completing this application.

Print Name _____	Cell Number _____	Is homeowner aware of this application?
Date _____	Home Number _____	☐ YES ☐ NO
Relationship to Homeowner _____		